

Age Group

16-24

Campus

Hammersmith

Mode of attendance

Full time - 4 days in Cafè, 1 day back in the college

Duration

6-12 Months

# Fair Shot

## Traineeship programme

### Course description

The course is provided via a Fair Shot and West London College partnership. Fair Shot is the employer and West London college is the service provider.

Traineeships are an education and training programme with work experience for young people whose preference is to find a job or apprenticeship but who lack the skills, experience and behaviors sought by employers. Unlike an apprenticeship, a traineeship is a programme of learning and skills development. It is not a job.

Traineeships are a focused, flexible offer with a direct line of sight to employment. They allow young people to continue in learning with a work-based programme of training designed to help them to develop the skills

and experience needed to secure apprenticeships and other sustainable employment.

The aim of traineeships is to secure young people's progression to a positive outcome as quickly as possible - where they are not ready to take this step without the preparation that the traineeship provides.

The nature and intensity of the occupationally focused learning will depend on many factors including the trainee's background and preferences, the length of the traineeship, and employment opportunities in the local labour market.



Level	Start Date	Curriculum Leader	Year
E2 - Level 1	February 2021	West London College	2021/2022

# Details

## Is it for me?

Through this programme all learners will work towards a nationally accredited qualification. The Traineeship Programme enables learners to have access to real life work experience and to develop their English, Maths, digital and employability skills. Some learners will work towards Functional Skills qualifications. During your traineeship you will get the chance to get some real life work experience and gain the foundation and skills needed to develop in to paid mainstream employment which we will help you to secure. The programme is all about preparing you for the real work of hospitality.

## Entry requirements

There are no formal entry requirements; however, suitability will be discussed at interview and based on individual circumstances.

## How it works

While our programme is centred around our trainees individual needs and will tailor a programme that meets those needs, most of our trainees' Traineeship Programme will look like:

### Practical work experience on site at the Café

Our high-quality work experience placement will give our trainees meaningful work experience and an opportunity to develop workplace skills. During their shifts at the café, they will gain training in barista skills, how to work on the till, food hygiene, cleaning and how to deal with customers. Our traineeship offers them exposure to a real workplace so they can develop the skills, knowledge, confidence, attitudes, and behaviors they need to succeed at work.

The purpose of this traineeship is to prepare young people for employment so that they can progress successfully to apprenticeships and other sustainable work. Flexible work placement element will take place in Fair Shot café between 70-240 hours. We will offer ongoing support our trainees as needed throughout the work experience placement. This will enable continuous learning and reflection for trainees, with the work experience element both reinforcing acquired skills and giving individuals experience that will help equip them for future employment.

### Study programme back at West London College

Once our trainees have started their work experience they will go back to college one day a week for their study programme. Their study programme will focus on:

For those who do not hold a GCSE grade 9 to 4, A\* to C, students must continue to study maths and/or English as part of their programme in each academic year.

**Digital skills:** We will assess the digital skills of our trainees aged 19 and over. We will support them to attain digital skills up to and including Level 1.

**Work preparation training:** During this study programme they will also be offered the chance to engage in some work preparation training that covers both the skills that young people will need to find and secure paid employment (for example, job search techniques, CV writing and interview skills) and the skills and attributes that they need to sustain employment (such as planning, time keeping, team working, self-confidence, resilience and strength of character.) For 16 to 19-year olds, study programmes ensure that every young person undertakes a programme of education with qualifications and other activity focused on employment and career goals that reflect their ambitions and capabilities. For some this will mean taking substantial academic or vocational qualifications; for some it will mean an apprenticeship; and for others a traineeship, work experience or other employment-focused training will be more appropriate.

## Course assessment

All students will compile a portfolio of evidence that will contain a mixture of photographs, witness statements, personal statements and course work. The portfolios are internally assessed and verified prior to external verification by an Awarding Body. Some students will be entered for Functional Skills English and Maths live assessments at the level indicated during initial assessments and verified through continuous diagnostic assessments. Most students will have to gain 6 credits as part of the Level 1 award in OCN employability skills.

## Progress options

- Apprenticeship
- Paid mainstream employment

## HoF/HoD Name and Faculty/Dept

Susan Jenkins - Inclusive Learning

## Fee information

This course is funded directly by the Government for all students aged 19-24 years\* \*Those aged 19 yrs + will need to have a Learning Difficulty Assessment (LDA) or Education, Health & Care Plan (EHCP)

A collaboration between:

